

SUMMER YOUTH EMPLOYMENT PROGRAM

Work Site Pre-Application FAQ



What is the Summer Youth Employment Program (SYEP)?

The Summer Youth Employment Program, also known as SYEP:

- is a six (6) week program operating between July and August
- services youth between 16 and 21 years of age
- works with businesses in the community to employ youth and provide them job experience and soft skills

What are the minimum requirements for youth to apply for SYEP?

Applicants must:

- be between the ages of 16-21
- be a current resident of Denver, CO
- meet the income requirements

Who is responsible for paying the youth?

Denver Housing Authority is responsible for paying the youth who are employed through the program.

How many hours can the youth work, and how much are they paid?

The youth work a maximum of 24 hours per week with a total of 120 hours during the course of the program. The youth are paid \$8.32 per hour.

How are the youth selected to work in the program?

Applications are available now at <https://www.surveymonkey.com/r/SYEP2016> and must be completed by May 13, 2016. Youth who meet the minimum requirements will be contacted by SYEP to fully register in the program.

Who is responsible for placing the youth at a worksite?

The SYEP job coach assigned to each youth is responsible for employment placement. Worksites cannot pre-select youth to employ at their worksite.

What other requirements must the youth meet to complete the program?

In addition to meeting the minimum program requirements, applicants must also complete 30 hours of Job Readiness Training provided by SYEP. In this training, applicants will be trained in proper work etiquette, conflict resolution, customer services basics and more.

What additional support is provided for the worksite staff by the program?

Once the worksite application has been completed and approved the assigned job coach will conduct an orientation. During this orientation the worksite will be given the program contact information, a *Worksite Handbook*, and other programmatic forms to assist in the administration of the program. SYEP job coaches strive to provide an open line of communication to ensure a beneficial experience for all.

How does a business apply to be a worksite for SYEP?

To apply to be a worksite for SYEP please fill out the application provided. For questions or concerns, please contact 720-390-1592 or 720-785-0017.